

ELIZABETH TOWNES HOMEOWNERS ASSOCIATION BOARD MEETING

Minutes of 10/02/2013

1. Meeting called to order at 7:00 pm.
2. In attendance: Pat Hedrick, Jim Wells, Maddalene Greco and Jennifer Wilson.
3. 2 hearings scheduled related to HVAC and roof stains.
4. Hearing 1 – Homeowner attended. Homeowner will have an HVAC technician come to home on Thursday October 10, 2013 to check the HVAC. Pat Hedrick to contact GMC Roofing to meet homeowner on October 10, 2013 as well.
5. Hearing 2 – Homeowner did not attend. Motion made by Pat Hedrick to allow homeowner one week to provide Board with proof that the AC unit has been repaired and if the Board has not received proof by Friday October 11, 2013 the Board will impose a \$100 per day penalty. Seconded by Madalene Greco. All in favor. Upon proof of repair, Board will require homeowner to have roof repaired by GMC Roofing.
6. Motion made by Pat Hedrick to approve gutter request submitted by homeowner. Seconded by Jennifer Wilson, all in favor.
7. Meeting adjourned at 9:00 pm. Motion made by Jennifer Wilson, seconded by Jim Wells, all in favor.