

ELIZABETH TOWNES HOMEOWNERS ASSOCIATION BOARD MEETING

Minutes of 4/15/2014

1. Meeting called to order at 7:10 pm
2. In attendance: Jim Wells, Madalene Greco, LaDonna Walden, and Jennifer Wilson.
3. Motion to accept the Treasury Report made by Jennifer Wilson, seconded by Madalene Greco, all in favor.
4. Discussion to change the date of the monthly meeting to the 4th Tuesday of the month. All in favor.
5. Discussion of Homeowner who had a water issue in her home and had an issue with payment by Kuester Management.
6. Discussion of gutter work to be performed. We have a group price but would like a unit price. Jim Wells to follow up with Kuester.
7. Motion by LaDonna Walden for Jim Wells to discuss the following items with Kuester Management:
 - a. We need Kuester to be more timely in getting us information (example – it took them nearly 4 weeks to get a bid for cleaning gutters.)
 - b. We need monthly financial information prior to the date of the meeting. We are changing the day of our monthly meeting to help with this item. The Treasurer needs more than a couple hours to review the information to present to the Board.
 - c. We need Kuester to be more proactive in dealing with owners when there is a problem.
 - d. Motion seconded by Jennifer Wilson, all in favor.
8. Motion by LaDonna Walden that Kuester communications with homeowners – with respect to violations, penalties, hearings – need to be mailed by certified mail. Seconded by Madalene Greco, all in favor.
9. Discussion of "Email Blast" to be sent by Kuester Management. We would like to add a sentence telling parents to please watch their children playing on the streets.
10. Discussion of landscaping – we need to find out when they will be putting in pine straw. LaDonna Walden to contact Tom at Heaven and Earth.
11. Discussion of the entry lighting – the light bulbs continue to burn out very quickly. Need Kuester to look at lights.
12. Next meeting to be held Tuesday May 27, 2014.
13. Meeting adjourned at 8:00 pm. Motion made by LaDonna Walden, seconded by Madalene Greco, all in favor.